






Level 3

HR Practice

CIPD Diploma



				
Duration	Location	Starting	Age	Careers
1 year	Rush Green	Sep 2020	Adult 19+	Management & HR

How much does this course cost?

1350

The above fees include tuition and exam fees.
 You may be eligible for an Advanced Learner Loan to help with the course fees. Contact us to discuss what Financial support is available.

Overview

An entry-level qualification for those keen to build a career in HR.



What you'll learn

The Certificate and Diploma in HR Practice introduce you to a wide range of practical skills required by line managers, personnel officers, secretarial/personnel assistants, or clerical staff in the field of HR. You'll receive the CIPD Certificate or Diploma in HR Practice and are eligible for Associate membership of the Institute. The following modules will be undertaken:

Certificate

- Developing yourself as an effective HR Practitioner Understanding organisations and the role of human resources

- Supporting good practice in performance and reward management
- Recording, analysing and using HR information
- Resourcing talent
- Supporting good practice in managing employee relations

Diploma - an additional two units will be studied:

- Delivering learning and development activities
- Supporting change within organisations

Assessments / Exams

You will study eight units which are assessed internally and externally moderated by a CIPD Examiner.

Entry requirements

Applicants should have GCSE English at Grade C or above. Check with the tutor if you have other English qualification. All applicants will undertake a literacy and numeracy test prior to being interviewed.

What this course leads to

Complete this course and you can progress to the Diploma in HR Management Level 5. The Diploma/Certificate in HR Practice will also enable you to progress in their HR career and upon completion of the qualification you will be invited to become a member of the CIPD.

Visit this course on our website: <https://www.barkingdagenhamcollege.ac.uk/find/courses/0000000176>

For further information please contact the college: <https://www.barkingdagenhamcollege.ac.uk/contact>