

Safeguarding and Prevent

What can employers do if they have a concern?

Have a conversation in a calm environment with the person who is making the disclosure. If possible complete a disclosure form. Then speak to

- Diana Blofeld (Head of Safeguarding)

Diana.Blofeld@bdc.ac.uk or ring 020 3667 0172

or

- Richard Roberts (Apprenticeships Manager)

Richard.Roberts@bdc.ac.uk

or

Call 020 3667 0294 to speak to reception who can pass you on to a Safeguarding Officer or Duty Manager.

Out of hours (that is from 5 pm on Fridays and non-term days and from 7.30pm otherwise) ring 020 3667 0294 and leave a voice message; this is forwarded to the appropriate member of staff after 8am the following working day.

If there is an urgent problem that is criminal or health related call 999 for police or ambulance. Or if non-urgent you may want to call the police on 101.

What will happen next?

- The safeguarding officer will speak to the apprentice in private
- Listen to what she or he or has to say
- Talk about what can be done
- If you or someone else is at risk of serious harm, the safeguarding officer may pass on information to another person. For example the police or social services.

Safeguarding Officers



Diana Blofeld
Principal Safeguarding Officer (PSO)
Head of Foundation Learning & Safeguarding, Ashford Building
020 3667 0172



Carmel Lynch
Safeguarding Officer
Wellbeing Coordinator
Room B117
020 3667 0488



Janet Curtie-Broni
Safeguarding Officer
Executive Director, People & Organisational Development
Executive Suite
020 3667 0073



Elisabeth Honeysett
Safeguarding Officer
CTL Learner Difficulties & Disabilities
Room F9
020 3667 0013



Claire Cockburn
Safeguarding Officer
Learning Facilitator Co-ordinator
Additional Learning Support
Room D1
020 3667 0114



Karlene Sutherland
Safeguarding Officer
Youth Worker / Activities & Learner Mentor
Room F102
020 3667 0281



Hilary Moore
Safeguarding Officer
Head of the
Technical Skills Academy (TSA) Room 101
020 3667 0500



Claire Palmer
Safeguarding Officer
Learning Facilitator
Additional Learning Support & PSD
Room D1
020 3667 0114

Andrew Keegan, Safeguarding Officer, Head of ILCT, 020 3667 0133

Lee Demmel, Curriculum Manager Hair and Beauty, 020 3667 0506